



MINUTES OF MCBS COMMITTEE MEETING

Monday 9th February 2025

Present:

Julian Stokes (JS)

Tony Kinsey (TK)

Lesley Bradford (LB)

Tom Rogers (TR)

David Moore (DM)

Amanda Hordern (AH)

Dave Bradford (DB)

Hedgie O'Brien

No.		Action
1	APOLOGIES	
1.1	None	
2	DECLARATION OF INTERESTS	
2.1	DB/TK Men's Shed. TR Storage	
3	MINUTES OF THE LAST MEETING 03/01/2026	
3.1	Cellar & glass training still outstanding. JS & LB to do.	JS/LB
3.2	Cyber security. DM to send e-mail to request list of access. Include Graham Whitlock. Policy to be determined	DM
3.3	Switchboard Free contract ends February. Renewal, JS to negotiate cheaper rate	JS
4	PUB ISSUES	
4.1	Mike has handed in notice finishing on 8 th March. Currently he is paid £13 plus 10% equates to £6.43/hour.	
4.2	Immediately start search for tenants. JS to talk to GW	
4.3	Advertise on Indeed, Facebook, The Grocer, Hereford Times for short term chef and long-term tenancy.	JS
4.4	If we have a new tenant, we will need an electrical installation check report (EICR) AH	
4.5	DB prepared estimated figures with and without the flat - £1.8k/£1k per month	DB
4.6	Do we use Sidney Phillips, costing £6k? Try other resources 4.3 for a couple of months first.	
4.7	Fallback position is Fiona does the cooking but that leaves a FoH problem	
4.8	7 th March Johnnie Mountford birthday booking conflicts with Fiona not being around. Julie Mountford requested that the committee are not involved.	LB
4.9	Meet with Fiona to update: looking for a tenant	LB
4.10	Closing process needs to be adhered to. Fiona needs to be notified	
5	BUSINESS PLANNING	
5.1	The committee needs to understand all the tasks that Julian does and have a takeover plan.	
5.2	JS away in April, DB/LB away mid May-June. AH will be out of action mid-April for a few weeks, help required with fire alarm; emergency light testing and Veolia bin watching.	
6	REGULATORY	
7	FINANCIAL	
7.1	Current combined balances £19,887 at end Jan. 09 February 2025: Co-Op £14609.57; Unity £3461.90 Vat due – this week £7138, outstanding £1534	
7.2	Increased wage rates were proposed by AH and agreed by all <ul style="list-style-type: none"> - Fiona from £14.00 to £14.50 - Age 18-20: Minimum increasing from 10 to 10.85, we will pay 11 - Jo: minimum increasing from 12.21 to 12.71, we increase from 12.50 to 13 - Cleaner: minimum increasing from 12.21 to 12.71, we increase from 12.25 to 12.75 	

7.3	Can holiday pay be taken without staff being on holiday? AH to investigate with Plunkett	AH
8	SECRETARIAL	
8.1	Share register now in Yarpole shop, no personal data included.	
8.2	Deceased estates should be set up as a loan. £7k unsettled	
9	MAINTENANCE	
9.1	Kitchen water boiler is non-functioning, approx cost £200-£300.	
9.2	Ice maker has been fixed with a paperclip.	
9.3	PAT testing failure – frier cables. Dave has ordered replacement	DB
9.4	Knob on cooker to be replaced	DB
9.5	Fly killer fused	
9.6	Grill at doorway has disappeared. JS to discuss with MC	JS
9.7	Leak in gents loo has been fixed, crack on back of cistern has been resealed	HO'B
10	AOB	
10.1	Signatory for funding for kitchen equipment	JS
10.2	Men's shed propose to pay for electricity to Dutch Barn and stable block. Needs to be priced up by Jeff. Notify Shed that we will be looking for a tenant but we will build that into agreement.	DB
10.3	Next Fish & Chips night 2 nd March. JS to cover.	JS
11	DATE OF NEXT MEETING	
11.1	9 March 2026 6:30pm at The Bell. TR minute taker.	TR