



MINUTES OF MCBS COMMITTEE MEETING

Tuesday 13th January 2025

Present:

Julian Stokes (JS)

Tony Kinsey (TK)

Lesley Bradford (LB)

Tom Rogers (TR)

David Moore (DM)

Amanda Hordern (AH)

Dave Bradford (DB)

No.		Action
1	APOLOGIES	
1.1	Hedgie O'Brien (HO).	
2	DECLARATION OF INTERESTS	
2.1	DB/TK Men's Shed. TR Storage	
3	MINUTES OF THE LAST MEETING 03/11/2025	
3.1	Cellar & glass training still outstanding. JS & LB to do. Amanda to send link. Fiona not responded to request to do it despite chasing.	JS/LB AH
3.2	Heating. For anyone changing TADO, need to change the individual locations - village bar; restaurant; hallway; cider barn	
3.3	Opening Hours – close Friday lunchtimes and keep Saturdays. Then review sales/times in Square. Discuss with Fiona when to start. Still outstanding	JS
4	PUB ISSUES	
4.1	Future Direction of the pub. A long discussion ensued summarised as follows. We can't continue as we are, it is too much work for the committee. Option 1 - New tenants – how do we find the right person? Possible source of tenants – Find My Pub free initially or Sidney Phillips costs £6k. Flat should be vacated around end March. Current tenants will give as much notice as possible. Option 2 - Could Mike run the business? Have initial discussion with Mike, then arrange a meeting for next week. <ul style="list-style-type: none"> 1. We can't continue as we are. 2. Work out model that works. 3. If we cannot agree then will look for a tenant. Need clarity for what we want. 	LB/JS JS/DM/LB
4.2	Fiona – staffing; cannot offer 40 hours per week; sign in sheet	LB/AH?
4.3	Need to list what staff have access to what websites/passwords	All
4.4	Cyber security – how secure are we? DM to review	DM
5	BUSINESS PLANNING	
5.1	The committee needs to understand all the tasks that Julian does and have a takeover plan.	
5.2	Forward business planning should be roughly same as this year of £206k Focus on: Food profit of 70% Wet margin of 68% Food to labour ratio should be circa 70%.	
6	REGULATORY	
6.1	Switchboard Free contract ends February. Renewal, JS to negotiate cheaper rate	JS
7	FINANCIAL	
7.1	Current combined balances £18,023 at end Dec. 13 January 2025 : Co-Op £13570.84; Unity £4758.82	

7.2	Dec P&L included the adjustments made by the accountants for the year end accounts so some previous month figures have changed. Notably depeciation, accruals & prepayments have been added	
8	SECRETARIAL	
8.1	Deceased shareholders – it was agreed that we are not in a position to refund shares	DM
8.2	Insurance – 2 due in Feb £1600 and £770 approx	
8.3	List of shareholders should be available at registered office (shop). DM to consider how/what should be available.	DM
9	MAINTENANCE	
9.1	Kitchen water boiler is non-functioning	
10	AOB	
10.1	Add staff area to MCBS website, password protected.	JS
11	DATE OF NEXT MEETING	
11.1	9 February 2026. TR minute taker.	