



MINUTES OF MCBS COMMITTEE MEETING

Monday, 9th June 2025

Present:

Julian Stokes (JS)
Tony Kinsey (TK)
Amanda Hordern (AH)

Graham Whitlock (GW)
Phil Welch (PW)

No.		Action
1	APOLOGIES Dave & Lesley Bradford, Tony Dawson and Tom Rogers.	
2	MINUTES OF THE LAST MEETING: Tuesday 6th May 2025	
2.1	New EPOS system with Square working fine. No additional hardware needed and no extra costs. Thanks to GW for sorting and transitioning.	
2.2	Extraction fan cleaning. No one turned up, no message. Post meeting contact from Gaveny Catering; new date booked for 24 th June.	GW
2.3	JS has been in touch with Carl Speed regarding gas certification. Is waiting to hear back with a date in June.	JS
	Minutes approved.	
3	PUB ISSUES.	
3.1	GW repeated a fridge check. The kitchen fridge was in good condition. The 2 fridges in the prep area were again in a poor state. 3 packets of strawberries opened. Undated mayonnaise, cheese. In all 10+ failures. Fiona to be informed. Mop & bucket with dirty water left. Recycling is currently 2/52ly. AH to investigate more frequent collection.	GW AH
3.2	Beer Cellar chillers are now timed to be on from 10.00am until 10.00pm. Ask Shop re A/C servicing	JS
3.3	Lunchtime Opening Times. So far very little uptake from village. Sunday Brunch is also proving problematic. Difficulties for Mike with busier Sunday Lunches. Insufficient support. Menu to be simplified. GW to advertise. Review 1 month.	GW
3.4	Margins. GW has reviewed drinks. Target 70%, current 66%. Some prices have been increased. Food margins have dropped. GW & DB to review.	GW/DB
3.5	Social Media. Julie Archer has offered to help. ?Instagram.	JS
3.6	Fiona to be invited to attend first 30 minutes of Committee Meeting for review and feed back.	JS
4	REGULATORY.	
4.1	AH to check Plunkett Membership renewal. Staff training - there are credits for 2 courses. Safety Lighting. 3 circuits are non functional. Repair cost £180.00 + VAT. Requires annual service.	AH
4.2	Flat door. The lock has failed and the door is not fire rated. To fit a new fire door would cost approximately £150.00 + VAT. PW to proceed	PW
6	FINANCIAL	
6.1	Current balances £11,882 (Unity Trust) £ 8,007 (Coop). Outstanding Staff Holiday pay is to be taken by September. AH to communicate	AH
6.2	Corporation Tax - LB & TD to investigate on return	LB & TD

6.3	MCBS Loan repayments. Consider increasing Shop loan repayment by £100 per month. To D/W LB	JS
7	SECRETARIAL	
7.1	John Mortimer's family have shared his £10,000 shares. High value shareholders pose a significant risk for which we do not have a contingency.	
8	MAINTENANCE	
8.1	Dutch Barn. JS will co-ordinate repairs with Jeff Woodfield	JS
9	AOB	
9.1	Affordable Housing on Land to the rear of the Bell – JS circulated the email from Connexus following consultation with the Traffic Officer suggesting that the site could only support 5 houses; limiting any potential income for the MCBS. There seems little point in pursuing the expense of a traffic survey at the current time.	JS
9.2	Cutlery. Agreed that improving the cutlery was worthwhile. The Supper Club cutlery is from IKEA.	
9.3	Staffing. GW reported that on Saturday last sale on a pint & glass of wine was at 9.10pm. Meal for 2 paid at 9.05pm. Staff still present at 10.30pm. AH to feed back to Fiona.	AH
9.4	Might it be possible to use volunteers to cover Fiona's break? Georgie is now coming in a hour earlier on a Saturday. No resolution; to review with next months staffing ratio.	
9.5	GW is planning to withdraw from the business by the end of July.	
9.6	GW has set up a Morrison's delivery account for the pub. Might this be useful? JS to discuss with Mike	JS
10	DATE OF NEXT MEETING	
10.1	Monday 7 th July, 6:30pm. Next Minute taker Tony Kinsey	TD