



MINUTES OF MCBS COMMITTEE MEETING

Tuesday 6th May 2025 at The Bell

Present:

Julian Stokes (JS)
Tony Kinsey (TK)
Amanda Hordern (AH)
Tony Dawson (TD)

Graham Whitlock (GW)
Tom Rogers (TR)

No.		Action
1	APOLOGIES	
1.1	Leslie Bradford (LB), Dave Bradford (DB), Phil Welch (PW)	
2	MINUTES OF THE LAST MEETING 1st April 2025	
2.1	Carry forward action to investigate pizza oven options.	DB
2.2	Minutes approved unanimously	
3	STAFF	
3.1	Concerns that Fiona is suffering some financial stress that is likely to impact her work performance. Agreed that it is in our own interest to help but that any assistance needs to be within the rules of the MCBS. AH to contact Plunkett for advice, and TD to propose an approach.	AH/TD
3.2	Agreed to move back to manual time recording. TD to agree details with Fiona	TD
3.3	Discussed request to move staff pay date to 25 th of month. Agreed to leave unchanged.	
4	PUB ISSUES	
4.1	Reviewed progress against business plan update provided by DB. Noted margins eroding. GW to do a quick check on margins on sample bar and menu items to inform a price rise discussion at next committee meeting.	GW
4.2	Electricity supply contract ends Nov. TD to investigate cheaper alternatives.	TD
4.3	EPOS – resolved to contract with Square at the 1% rate. Will not purchase new hardware at this point.	GW
4.4	Lunch opening – agreed to open Weds and Thurs lunch from w/c 26 th May and review viability at next committee meeting.	
5	REGULATORY	
5.1	AH has heroically updated the documents section of the MCBS website.	
5.2	Training record review by AH and GW ongoing.	AH/GW
5.3	AH to start monthly test of emergency lighting.	AH
5.4	Commercial gas inspection to be booked.	GW
5.5	Cleaning of kitchen grease filters and outside grease taps to be recorded in the safer food book.	AH/TD
6	FINANCIAL	
6.1	Reviewed P&L provided by LB.	
6.2	Agreed to move subscriptions for websites from JS's credit card to Co-op debit card	JS
7	SECRETARIAL	
7.1	TD to review contact details for shareholders	TD
8	MAINTENANCE	
8.1	Agreed to do repairs to Dutch barn (Jeff Woodfield materials quote c. £780 inc VAT) but not proceed with utilities connection (c. £1,500 inc VAT) at this stage.	JS

9	AOB	
9.1	Affordable Housing – agreed to continue with the feasibility study. Next step: Connexus to bring HCC Highways Officer to site to give an opinion on access.	JS
9.2	Discussed Fiona’s suggestion for appointing a sous-chef. Agreed that this could only be instead of Debbie, not just as a further hit to food margins. AH to add to agenda for her meeting with Fiona.	AH
9.3	Discussed acquiring an ice-cream machine, resolved not to progress.	
9.4	Late May Bank Holiday, decide on food offering.	GW
10	DATE OF NEXT MEETING	
10.1	Monday 9 th June, 6:30pm @ The Bell. Next minute taker JS.	