



MINUTES OF MCBS COMMITTEE MEETING

Tuesday 10 December 2024.

Present:

Julian Stokes (JS)
Tony Dawson (TD)
Lesley Bradford (LB)
Phil Welch (PW)

Tony Kinsey (TK)
Amanda Hordern (AH)
Dave Bradford (DB)

Non-Committee Attendees: Graham Whitlock – Pub Manager

No.		Action
1	APOLOGIES Tom Rogers (TR).	
2	MINUTES OF THE LAST MEETING 18/11/2024	
2.1	Discussed and approved.	
2.2	PW rental to start May 2023. Tony to issue contract. PW to sign. LB to bill	AH
2.3	Notify council that flat has not been empty to reduce double bill.	LB
2.4	Christmas card approved. Tony will send list	
2.5	TD reported on meeting re land at rear of pub for social housing. Council rep was from social housing. No concessions given from planning for social housing. Suggested contacting one of the 2 larger social housing companies. Connexus, the largest social housing group in Herefordshire, have expressed an interest.	
3	PUB ISSUES	
3.1	Flat. Jacksons to arrange residential letting. Asking rent £725 plus utilities £150 plus council tax. No pets. Old electrical safety certificate dated 2020. Check for newer certificate Contract to be signed	AH AH DB
3.2	Dutch barn – agree proposal for works required to use barn	DB/TD/PW
3.3	Staffing Need to reduce staff if bookings are low. GW to notify staff Jan/Feb hours reduced Fiona probably not supervisor level. Committed to 2 shifts a week for probationary period. Plan budget for Jan/Feb Zach to have zero hours contract	GW GW/DB/LB AH
3.4	Potato peeler. PW has solution but needs stainless steel cutter	PW
3.5	Espresso machine needs service & safety certificate. 12-15 month requirement. Still up for sale, reduced advert to £500. Option to rent push-button machine for £10 per week	GW
3.6	Volunteers thank you meal to be on 9 th Jan at 7pm. Amanda to circulate training list. Notify volunteers.	AH
3.7	Pub won't shut for 2 weeks in Jan. Quiz night will be 12 th therefore re-open on Friday 10 th . JS to update website	JS
3.8	Lost stock due to power cuts £620 plus 2 half barrels plus profit would make	

	net claim of 1250-1500 less 350 excessive. Claim should be progressed	GW
4	REGULATORY	
	Nothing to report	
5	FINANCIAL	
5.1	Current balances £17,914.50 (Unity Trust £14,019.06. Coop £3895.44.83). Current VAT liability £3632.	
5.2	Final Year End Accounts still awaited. Filing deadline end January 2025	LB
5.3	New EPOS will be Square. World Pay runs out in Feb. Will transfer to Square after December.	GW/DB
6	SECRETARIAL	
6.1	Handover from GW to TD completed. Some records need updating/tidying	TD
7	MAINTENANCE	
7.1	JS proposal to deep clean/repaint the pot wash room first week in Jan. Volunteers to be requested Look at waste pipes under sink and connections to grease traps	JS PW/TD
8	AOB	
8.1	Discussed re-organising future meetings so that pub issues are at start to enable GW attendance	
8.2	Google drive needs to have a Google account for everyone. JS to write instructions.	
8.3	Volunteer requested to read at 9 lessons, Challis 'volunteered' by Julian	
8.4	Business planning meeting next year - dates to be suggested	DB
8.5	Leominster Freemasons is supporting St Michael Hospice and requested a possible donation. Agreed a Meal for 2, food only. Voucher required	PW
9	DATE OF NEXT MEETING	
9.1	6:30pm Tuesday 21 st January at the Bell. Next Minute taker PW	PW