

MINUTES OF MCBS COMMITTEE MEETING

Monday 31st July 2023, 6.30pm at Graham's

		Action by
Members present	Julian Stokes (JS), Joanna Latimer (JL), Tom Rogers (TR), Jeff Woodfield (JW), Graham Whitlock (GW) Tony Kinsey (TK), Tony Dawson,	
Apologies	Amanda Horden (AH)	
Pub Issues	<p>JS opened the discussion by summarising his meeting with Iain (email circulated previously) as to how we as a committee can best help Iain and the pub in terms of generating new and repeat business and also raising awareness through advertising, social media, emails etc.</p> <p>JL agreed to send mailchimp to supporters regarding forthcoming events. Joanna also plans to meet further with him to discuss best practice and what role he would like us to take moving forward.</p> <p>GW wondered if the Gallery cafe may be having an impact on lunch trade, but short of asking the cafe to move their lunch days to Mon and Tues, there is little we can do.</p> <p>GW and JL will liaise and circulate some ideas for marketing and advertising ahead of discussion at next months meeting</p>	<p>JL</p> <p>GW</p> <p>JL/GW</p>
Financial	<p>TR advised that despite numerous requests, we still do not have satisfactory access to the Bell business accounts. Given the current situation it was agreed not to press Iain on this matter at present, but this situation should not be allowed to continue indefinitely</p> <p>Insurance payments due from ID to us have still not been received</p> <p>The lease payments for the pot wash unit have now finished and we await final confirmation that ownership has passed to MCBS</p> <p>JS believes that Iain's parents are not taking the 'hands on' role in financial and admin matters that we had expected and hoped for.</p> <p>TR confirms that our annual accounts have been submitted to Kendall Whatley for audit and approval.</p>	
Secretarial	GW confirmed that the letters for deceased shareholders are now ready to be sent out and that an entry on the MCBS website advising what the procedure for any new claims has been added	
Regulatory Issues	Carried forward to next meeting	
AGM considerations	<p>The date of the AGM was agreed as Thursday 19 Oct at 7pm.</p> <p>JS to arrange parishioner article and book the Parish Hall. Notice will be placed on the MCBS and Yarpole.org websites. GW/JL will send an email notice at least 14 days before the meeting.</p> <p>AH to be asked to provide a bullet point document of changes to the Rules of Association ahead of the AGM</p>	JS

Maintenance issues	JW confirmed that the damaged drain and resurfacing of the channel of the driveway has been completed. Invoice awaited.	
AOB	<p>GW advised that he had been asked by Iain if he was able to work at the pub on a more permanent basis. As this is to be a paid role Gw asked if this may lead to a conflict of interest with his current role of secretary. It was suggest that AH check our association rules and GW would stand down if required.</p> <p>– <i>Postscript note 04/08 – This situation is now unlikely to arise as GW will not be taking up a more active role.</i></p> <p>The pub is due to be closed during the August Bank holiday week for annual leave. A notice is on the Bell Website and JS has put it on the Village homepage. No official notification has been received from ID advising of the closure. GW to offer to open on BH Monday (see above)</p>	GW / AH
9. Date of Next Meeting	Monday 6 th Sept 2023 at 6.30pm at The Bell.	